



13 February 2012

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Designation of duty stations for purposes of rest and recuperation**

1. In accordance with administrative instruction ST/AI/2011/7, on rest and recuperation, and following inter-agency consultations, the Office of Human Resources Management approves the duty stations that qualify for rest and recuperation, determines the duration of the period of qualifying service (frequency) and designates rest and recuperation destinations. Annex I to the present circular lists the duty stations approved for rest and recuperation purposes effective 1 January 2012.

2. Should security or severe hardship conditions improve or deteriorate at specific duty stations during the course of the year, the frequency may be adjusted by the Office of Human Resources Management following inter-agency consultations. Similarly, significant changes in a duty station environment may result in the approval or discontinuation of rest and recuperation.

3. Although the Organization designates rest and recuperation destinations, eligible individuals may travel to any location. However, the Organization's financial responsibility is limited to the cost of travel at the lowest fare, economy class, by the cheapest and most direct route from the duty station approved for rest and recuperation purposes to the designated rest and recuperation destination. Whenever United Nations transportation is available, it will be provided free of charge and no payment of travel costs will apply. In the absence of United Nations transportation, the Organization may purchase the ticket or provide a lump sum payment.

* Expiration date of the present information circular: 30 June 2012.

Annex

**Consolidated list of duty stations approved by OHRM for
rest and recuperation (as at 1 January 2012)**

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation in rotation</i>	<i>Applicable from</i>
Afghanistan (including UNAMA)			
Kandahar	4 weeks	Dubai	From 1 December 2011
Rest of country	6 weeks	Dubai	
Algeria (including MINURSO)			
Tindouf	8 weeks	Las Palmas	
Algiers	12 weeks	Las Palmas	
Burundi (including BNUB)			
Muyinga, Ruyigi	8 weeks	Nairobi	
Gitega, Makamba, Ngozi	12 weeks	Nairobi	
Bujumbura	12 weeks	Nairobi	Until 31 March 2012; discontinued as at 1 April 2012
Central African Republic (including BINUCA)			
Rest of country except Bangui	8 weeks	Yaounde	Until 31 March 2012
Rest of country except Bangui and Zemio	8 weeks	Yaounde	From 1 April 2012
Zemio	12 weeks	Yaounde	From 1 April 2012
Bangui	16 weeks	Yaounde	Until 31 March 2012; discontinued as at 1 April 2012
Chad			
Entire country	8 weeks	Addis Ababa	
Colombia			
Quibdo	12 weeks	Bogota	
Côte d'Ivoire (including ONOCI)			
Entire country	8 weeks	Accra	

* Reflects duty stations with a presence of Secretariat staff members. Specialized agencies, funds and programmes issue organization-specific lists.

<i>Task - mission</i>	<i>Frequency</i>	<i>By United Nations</i>	<i>Agencies</i>
Democratic Republic of the Congo (including MONUSCO)			
Entire country except Lubumbashi	8 weeks	Entebbe	
Lubumbashi	12 weeks	Entebbe	
Democratic People's Republic of Korea			
Pyongyang	8 weeks	Beijing	
Ethiopia			
Gode, Kebredahat, Jijiga (Somali region)	8 weeks	Addis Ababa	
Awassa (Oromia Region)	12 weeks	Addis Ababa	
Gaza and West Bank (including UNSCO)			
Gaza (entire)	6 weeks	Amman	
West Bank (entire)	8 weeks	Amman	
Guinea			
Conakry, Kissidougou, Nzerekore	8 weeks	Dakar	
Guinea-Bissau (including UNIOGBIS)			
Bissau	12 weeks	Dakar	
Haiti (including MINUSTAH)			
Entire country	8 weeks	Santo Domingo	
Indonesia			
Banda Aceh	12 weeks	Jakarta	
Rest of country except Jakarta	8 weeks	Jakarta	Until 31 March 2012
Entire country except Jakarta	12 weeks	Jakarta	From 1 April 2012
Iraq (including UNAMI)			
Baghdad, Basra, Kirkuk	4 weeks	Amman	
Rest of country	6 weeks	Amman	
Kenya			
Dadaab	6 weeks	Nairobi	
Marsabit	12 weeks	Nairobi	

<i>Destination</i>	<i>Duration</i>	<i>Work and recuperation destination</i>	<i>Applicant</i>
Kyrgyzstan			
Osh	8 weeks	Istanbul	
Lebanon (including UNHCR)			
All southern Lebanon except Tyre	8 weeks	Beirut	
Liberia (including UNMIL)			
Entire country	8 weeks	Accra	
Libya			
Al Khufra, Benghazi, Tobruk, Tripoli	6 weeks	Malta	
Morocco (including MINURSO)			
Laayoune	12 weeks	Las Palmas	
Nepal			
Damak, Dhangadhi, Janakpur, Nepalgunj	8 weeks	Kathmandu	
Bharatpur, Biratnagar, Dadeldhura, Surkhet	12 weeks	Kathmandu	
Niger			
Agadez	8 weeks	Niamey	
Diffa	8 weeks	Niamey	Until 31 March 2012
Diffa	12 weeks	Niamey	From 1 April 2012
Maradi, Tahoua, Zinder	12 weeks	Niamey	
Pakistan			
Entire country	6 weeks	Dubai	
Papua New Guinea			
Entire country	12 weeks	Brisbane	
Philippines			
Cotabato City	8 weeks	Manila	Until 31 March 2012
Cotabato City	12 weeks	Manila	From 1 April 2012
Russian Federation			
Vladikavkaz	8 weeks	Moscow	

<i>Duty station</i>	<i>Frequency</i>	<i>Rest and recuperation destination</i>	<i>Application</i>
Serbia (including UNMIK)			
Kosovo	8 weeks	Ljubljana	
Sierra Leone (including UNPSIL)			
Entire country except Freetown	8 weeks	Accra	Until 31 March 2012
Entire country except Freetown	12 weeks	Accra	From 1 April 2012
Somalia			
Entire country	4 weeks	Nairobi	
South Sudan (including UNMISS)			
Entire country	6 weeks	Entebbe	
Sri Lanka			
Jaffna, Kilinochchi, Mannar Island, Mullaitivu, Vavuniya	8 weeks	Colombo	
Ampara, Batticaloa, Trincomalee	12 weeks	Colombo	
Sudan (including UNISFA and UNAMID)			
Abyei, Ed Damazin, Darfur region, Kadugli, Kauda, Kurmuk, Muglad	6 weeks	Entebbe	
Es Showak	6 weeks	Entebbe	Until 31 March 2012
Kassala, Kosti	8 weeks	Entebbe	
El Obeid	8 weeks	Entebbe	Until 31 March 2012
El Obeid, Es Showak	12 weeks	Entebbe	From 1 April 2012
Khartoum	12 weeks	Entebbe	Until 31 March 2012, discontinued as at 1 April 2012
Port Sudan	12 weeks	Entebbe	
Syria (including UNDOF)			
Entire country	6 weeks	Amman	From 1 January 2012
Timor-Leste (including UNMIT)			
Entire country except Dili	8 weeks	Darwin	Until 31 March 2012
Entire country except Dili	12 weeks	Darwin	From 1 April 2012

<i>Duty station</i>	<i>Frequency</i>	<i>Recruitment and occupational destination</i>	<i>Application</i>
Uganda			
Moroto	6 weeks	Kampala	Until 31 March 2012
Moroto	8 weeks	Kampala	From 1 April 2012
Kotido	8 weeks	Kampala	
Adjumani, Homa, Kitgum, Lira, Moyo, Pader	8 weeks	Kampala	Until 31 March 2012
Adjumani, Homa, Kitgum, Lira, Moyo, Pader	12 weeks	Kampala	From 1 April 2012
Arua, Gulu, Mbarara, Soroti	12 weeks	Kampala	
United Republic of Tanzania (including MONUSCO)			
Kigoma	8 weeks	Entebbe	Until 31 March 2012
Kigoma	12 weeks	Entebbe	From 1 April 2012
Yemen			
Aden, Sana'a	6 weeks	Larnaca	
Harad, Sa'dah	6 weeks	Larnaca	Until 31 March 2012
Harad, Sa'dah	8 weeks	Larnaca	From 1 April 2012

Abbreviations

BNUB	United Nations Integrated Office in Burundi
BINUCA	United Nations Integrated Peacebuilding Office in the Central African Republic
MINURSO	United Nations Mission for the Referendum in Western Sahara
MINUSTAH	United Nations Stabilization Mission in Haiti
MONUSCO	United Nations Organization Stabilization Mission in the Democratic Republic of the Congo
UNAMA	United Nations Assistance Mission in Afghanistan
UNAMI	United Nations Assistance Mission for Iraq
UNAMID	African Union-United Nations Hybrid Operation in Darfur
UNDOF	United Nations Disengagement Observer Force
UNIFIL	United Nations Interim Force in Lebanon
UNIOGBIS	United Nations Integrated Peacebuilding Office in Guinea-Bissau
UNIPSIL	United Nations Integrated Peacebuilding Office in Sierra Leone
UNISEA	United Nations Interim Security Force for Abyei
UNMIK	United Nations Interim Administration Mission in Kosovo
UNMIL	United Nations Mission in Liberia
UNMISS	United Nations Mission in South Sudan
UNMIT	United Nations Integrated Mission in Timor-Leste
UNOCI	United Nations Operation in Côte d'Ivoire
UNSCO	Office of the United Nations Special Coordinator Office for the Middle East Peace Process